



## **ADDENDUM 1:**

### 8. Please note:

- Preference will be given to companies who are owned by Women, Youth & Persons with Disabilities.
- **Functionality will apply. Based on functionality the tenderer should score 70 points or more to be further evaluated:**

Criteria	Minimum requirement	Points	Maximum Points
<b>Experience of bidder (Scoring a max of 50)</b>	Completion of at least <b>5 projects/instruction</b> of similar scope within a specific institution in the last 3 years, supported by appointment letters, Housing Subsidy System (HSS) project completion letters from the previous employers with references. (50 points)	<b>50</b>	<b>50</b>
	Completion of at least <b>4 projects/instruction</b> of similar scope within a specific institution in the last 3 years, supported by appointment letters, Housing Subsidy System (HSS) project completion letters from the previous employers with references. (40 points)	<b>40</b>	<b>40</b>
	Completion of at least <b>3 projects/instruction</b> of similar scope within a specific institution in the last 3 years, supported by appointment letters, Housing Subsidy System (HSS) project completion letters from the previous employers with references. (30 points)	<b>30</b>	<b>30</b>
	Completion of at least <b>2 projects/instruction</b> of similar scope within a specific institution in the last 3 years, supported by appointment letters, Housing Subsidy System (HSS) project completion letters from the previous employers with references. (20 points)	<b>20</b>	<b>20</b>
<b>Support staff: Conveyancing secretary and verification officer (Scoring max of 20 points)</b>	<ul style="list-style-type: none"><li>• CV with 2-3 Minimum years of experience and above (10 points)</li><li>• CV with 1-2 years of experience (5 points)</li><li>• 0-1 years of experience (5 points)</li></ul>	<b>20</b>	<b>20</b>
<b>Project execution methodology (Scoring a max of 30)</b>	<b>Provide a detailed methodology application in the following:</b> <ul style="list-style-type: none"><li>• <b>Opening of Township Register in deeds office</b> (10 points)</li><li>• <b>Registration of Title Deeds and Late Estates</b> (10 points)</li><li>• <b>Registration of deed of grants</b> (5 points)</li><li>• <b>Regulations 68 (1) &amp; Section 16 Applications</b> (5 points)</li></ul>	<b>30</b>	<b>30</b>
<b>Total</b>			<b>100</b>