



COGHSTA

Department of
Cooperative Governance, Human Settlements and
Traditional Affairs
Northern Cape Province

Bid briefing session meeting NC/2/2021 that was held on Wednesday, 14 April 2021 in the Departmental Boardroom at 10h00.

Item	Description	Resolution taken
1	<p>Welcome</p> <p>The convenor, Mr. TK Monoametsi, welcomed all prospective service providers present in order to deliberate on the bid proposals under consideration.</p> <p>He informed the meeting that the presenter will be Mrs. D. Mabuela – KMSD Engineering Consultants.</p> <p>The briefing session then proceeded.</p>	
2.	<p>Attendance register</p>	
2.1	<p>Mr. K. Visagie Mr. TK Monoametsi Mr. M. Marindili Mrs. D. Mabuela Xcellent Construction Malome Business Enterprise All Dimensions Enterprise</p>	



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2.2	Best Enough Projects and Trading 535 CC Itumise Trading Jamillah Mhinga Ceda Usizi Botong Civils GND Cubed Bogatse JV Ellicidor 178 CC Atisa Bokgabang Trading JV Sefako Engineering Weird Industries Umphe Group JV TCB Engineering MC Suppliers JV Mohaumolutsi Civil Snowball Construction Morula Resources Mhanhe Trading WMS Properties and Construction Tebogo Business Trust	



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	Apologies None	
NC/2/2021: Construction of internal services for 66 stands in Santa Centre, Kimberley.	<p>The Convenor handed over to Mrs. D. Mabuela (PSP. Project Managers) to present the technical aspect of the bid under consideration. She presented as follows:</p> <p>1. General tender information</p> <ul style="list-style-type: none"> ➤ The bid will was advertised on Friday, 9 April 2021 ➤ The required grading for the bid under consideration is 4CE ➤ A compulsory virtual briefing session is set for today, Wednesday, 14 April 2021 at 10h00 – Department COGHSTA Boardroom. ➤ Closing date is Friday, 30 April 2021 at 11h00. ➤ Preference will be given to companies owned by women, youth and people with disabilities. ➤ 80/20 evaluation criteria will apply. ➤ Functionality will apply and it will be scored and a minimum of 70 out of a possible 100 is required to be evaluated any further. 	



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	<p>2. Functionality Functionality criteria are summarised as follows:</p> <p>i. Experience of the bidder (40%)</p> <p>40% on the completion of at least 3 projects or more of similar scope in the last 5 years, supported by contactable references and completion certificates. 30% on the completion of at least 3 projects or more of similar scope in the last 5 years, supported by contactable references and completion certificates. 20% on the completion of at least 1 project of similar scope in the last 5 years, supported by contactable references and completion certificates.</p> <p>ii. Project staff experience (30%)</p> <p>20% for the site agent – ND in Civil Engineering with a minimum of 5 years experience in the installation of civil services, with supporting documentation.</p>	



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	<p>5% for the foreman/plumber – qualified plumber with minimum of 5 years experience as a foreman/plumber in the installation of civil services, with supporting documentation.</p> <p>5% for the safety officer – ND Safety Management, registered with SACPCMP as a Safety Officer. Minimum 3 years relevant experience.</p> <p>iii. Plant and equipment (15%)</p> <p>Service providers owing all equipment supported with proof – 15%</p> <p>Service providers owing 50% to 99% of equipment supported by proof – 10%.</p> <p>Service providers owing <50% of equipment supported by proof – 5%</p> <p>iv. Women, youth, people with disabilities (10%)</p> <p>Companies owned 100% by the aforementioned categories of persons – 10%.</p> <p>Companies owned 50% - 99% by the aforementioned categories of persons – 5%.</p>	



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	<p>Companies owned 25% - 50% by the aforementioned categories of persons – 3%.</p> <p>v. Locality (5%)</p> <p>Companies who are based in the Northern Cape Province – 5% Companies who are based outside the Northern Cape Province – 0%</p> <p>3. Scope of work</p> <p>The scope of work was detailed explained by the presenter from the tender document. Refer to pages C 3.2 – C 3.13 of the tender document.</p> <p>4. Supply chain matters</p> <p>The following brief supply chain management matters are wherewith included for consideration:</p> <ul style="list-style-type: none"> • Only bidders who are registered on the CSD will be eligible to bid. • The location of tender box is situated at Department COGHSTA. • The tender validity period is 90 days from the closing of the bid. 	



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	<ul style="list-style-type: none"> • Original tax clearance certificate or copy of inclusive verification PIN. Bidders are herewith advised to confirm their tax clearance status with SARS before tender closure. • BBBEE certificates or an exempted micro enterprise certificate or certified copy thereof. • Tenders will be considered non-responsive if the tender is not in line with the scope of work, the bidder does not comply with CIDB contractor grading,, the bidder has failed to clarify or submit any supporting documentation within the stipulated timeframe for submission stated in written request. • The bidder may sub-contract up to a maximum of 25% of the value of the contract. • Bidders must complete and submit all returnable supporting documentation with their bid proposal. • All NCP forms to be completed in whole. • Bidders should answer question 4.2.8.1 form honestly. Should the department find dishonesty, the bidder will be disqualified from the evaluation. • Form of offer is the most important document and bidders are requested to ensure that the form of offer is filled in correctly and signed. Should this 	



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	<p>not be the case, it will be considered a non-responsive bid and the bidder will be disqualified.</p> <ul style="list-style-type: none">• <p>5. Announcements</p> <p>The convenor made the following announcements for consideration by the bidders:</p> <ul style="list-style-type: none">❖ Three bids will be advertised as from next week Friday, 23 April 2021 and they includes the provisioning of security services to the Department, travelling bid and the enterprise development programme for those bidder on CIDB Grading 1 to 5. <p>6. Closure</p> <p>The meeting closed at 11h20.</p>	



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